

SMITHS FALLS GOLF and COUNTRY CLUB
MINUTES OF BOARD MEETING # 9

Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON, K7A 4S9
www.smithsfallsgolf.com

Board of Directors
Meeting # 9 for the year 2024 - 2025

Wednesday, October 30, 2024
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Ron Dolinki, Doug Hart, Colin Brown, Rob Dopson.

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Bob Mulrooney.

Minutes by Glenda Cooke, Club secretary (approved minutes are posted on the website and clubhouse bulletin board)

1. The meeting was called to order by President Paul Cadeau - 5:00 P.M.
(quorum present)
2. **Approval of Agenda Items -**
MOTION to approve - Doug Hart
Seconded by - Roy Leach - Carried
3. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
4. **MOTION to approve minutes of meeting # 8 held Tuesday, September 24, 2024 -**
MOTION to approve - Jeff Drummond
Seconded by Roy Leach - Carried
5. **SFG&CC Board Management Report - Gord Percy**

A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. Highlights recorded below.

Finance -

Early membership rate payment started October 1, 2024 and is available until November 15th. Members were notified by email October 3rd. The current initiation rate will remain at \$250. Minimum wage went up 4% on October 1, 2024. The auditors were in to do inventory checks and corresponding invoice checks. No issues were detected. A date for the account audit has not been set due to staffing issues at the auditors' office.

The "Management Certificate of Compliance" signed by Gord Percy, dated October 30, 2024 was provided to the Club secretary.

Membership -

Proposed increases are recommended to cover the increased repair expenses for all areas of the operation, for continued improvements to the course and for the minimum wage increase. Membership demand seems to be increasing due to our impressive conditions, ongoing improvements. Plus, other courses closing or not having space for members.

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The bank will be looking for strong financials with our planned irrigation project. A discussion took place on how to enhance our membership experience. After an earnest discussion regarding rates for 2025 memberships the following motion was made -

**MOTION to accept the membership rates decided upon by the Board -
Motion to approve - Jeff Drummond
Seconded by Colin Brown - Carried**

General manager Gord Percy, will send out an email indicating the 2025 rates to members. Members who resign but wish to return in the future will have to pay the initiation again and go on the waiting list.

Bar -

Expenses are in line with the budget. Service will be focused on for next year. Gains were decreased with the loss of some lost Thursday and Friday days due to weather.

Pro Shop -

Buying season has started. John Doolan and Gord have attended many buying meetings. The cost of equipment for next year is incredibly high. The Club needs to focus on educating our members to support pro shop purchases. Cart repairs have been very high and some still need to be fixed. Depending on finances new carts may be purchased and some old ones sold. The simulator is going in on November 20th, 2024.

Kitchen -

Tina is in the last year of her contract. There is a wedding planned for November 16th and a few holiday parties planned.

Captains / Events -

All closing events went well. The members closing had over 150 players and the weather was perfect. A debrief will be done with the Club Captains.

Web Site / Social media -

The newsletter has been received well. The website will be heavily worked on in the offseason.

Health and Safety -

No issues. After a TSSA inspection, some updated paperwork needed with our lift contractor, but other wise all good.

PGA -

Gord had a fantastic time at the Presidents Cup. Notable successes for Gord included finishing second in the player of the year standings for Ottawa for the regular division, winning the Executive Professional of the year for the zone (therefore a chance to win the National award). Gord will be playing in the club professional championship in Florida.

6. Reports - from Committees

Greens - Gord Percy / Rob Dopson / Doug Hart / Ron Dolinki

The course is in great shape and Ken Campbell plans to punch the greens for large cores if it is not too dry next week. An attachment has been purchased to be used on the cat tails. The flower crew has done a great job and now has put the flower beds to rest for the winter. Path work and dredging of some ponds will be done weather permitting. Ken is working on his budget and equipment needs.

Gord was asked if an entrance could be made to allow easy access through the row of stones approaching the # 18 green.

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House - Gord Percy / Roy Leach / Lynn Pominville

The area near the bar needs to be repainted due to discolouration caused from the dishwasher cleaning solution. A different solution will be used in the future. The downstairs office will be renovated and new tables for the old deck will be put in use next spring.

Ethics / Diversity / Inclusion - Colin Brown / Glenda Cooke

The Club lawyer hopes to finish his review of the new Code of Conduct near the end of the year. In the meantime the Board will be copied the pending document for review.

Nominations -

A nominating committee was formed consisting of Ron Dolinki, Roy Leach and Jeff Drummond. A notice will be sent to members regarding the upcoming election process.

7. AGM -

A suggested date and time for the AGM is February 23, (Sunday) 2025 @ 2 P.M.

8. New Business -

None

9. Round Table / Other discussions -

MOTION to move 'In Camera' at 5:55 P.M. by Roy Leach

Seconded by Paul Cadeau - Carried

MOTION to move 'Out of Camera' at 6:05 P.M. by Glenda Cooke

Seconded by Ron Dolinki - Carried

10. Next Meeting Date -

Next meeting will be held Monday, December 16, 2024 at the Smiths Falls Golf and Country Club @ 4:00 P.M. (no meeting scheduled for November)

11. MOTION to adjourn at 6:20 P.M. by Roy Leach

Seconded by Jeff Drummond - Carried

Directors Attendance 2024-2025	
Name	Number of meetings attended
Colin Brown	8
Paul Cadeau	9
Glenda Cooke	9
Ron Dolinki	6
Rob Dopson	8
Jeff Drummond	9
Doug Hart	9
Roy Leach	9
Bob Mulrooney	6